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भारत सरकार/Government of India
कौशल विकास एवं उद्यमिता मंत्रालय (डीजीटी)
MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP (DGT)
केंद्रीय कर्मचारी प्रशिक्षण एवं अनुसंधान संस्थान
CENTRAL STAFF TRAINING AND RESEARCH INSTITUTE
ई एन-81, सॉल्ट लेक सिटी, कोलकाता- 700091
EN- 81, Sector -V, Salt Lake City, Kolkata - 700091
[All communications should be addressed to the Director]

Ref. No. STARI/B-13014/GL/2012/Vol.-III/52

Dated: 16.02.2022

To,

Subject;- Tender Enquiry for running of CSTARI Canteen – reg.

Sir,

Your lowest quotations for the items shown in the next page may kindly be submitted to the Director, CSTARI, Salt Lake, Kolkata-700091, so as to reach this office not later than 28.02.2022.

While submitting your quotations, kindly follow the following points & terms and conditions enclosed.

1. Quotation should be addressed to the Director, CSTARI, Salt Lake, Kolkata-700091.
2. Name of the company and the country of origin must be specified clearly.
3. Quotation should be submitted in a sealed cover marked "QUOTATIONS" on the outside of the envelope.
4. The cover is to be clearly marked with reference number and date of this Tender Enquiry.
5. *The quotations will be received by online and in the case of offline through purchase section at CSTARI Kolkata till 05.00 PM of 28.02.2022.*
6. Tender will be opened at 11.30 AM on 01.03.2022.
7. If desired, you or any of your authorized representatives, with a letter of authority, may be present at the time of opening of the quotation.
8. Your quotations should be valid for acceptance for a minimum period of 30 days from the date of opening.
9. Quotations received after the due date & time will not be entertained.
10. Items tendered should confirm to the specifications shown in the attached list. When and where full or no specifications are indicated against items in the list, kindly furnish you full specifications in accordance with the accepted standards against each item tendered. Where a reference to catalogue is made, the relevant catalogues should accompany the tenders.
11. Tenders may be rejected without assigning any reasons.
12. Annexure for scope of work and the terms & conditions thereof is attached.


(Ashoke Rarhi)
DDT/Admn. Officer

Buffet Food Menu for ISDS officers Training at CSTARI

| Day | Breakfast | Forenoon Tea & Snacks | Lunch Veg | Evening Tea | Dinner (Veg/Non Veg) |
|-----------|---|-----------------------|---|---------------|---|
| Daily | Tea/Coffee Cornflakes/Oats, Egg to order, sprout (all mix), Milk, Bread, Jam, Butter, Fruits | Tea/Coffee | Roti/Salad, Pickle, Roasted Papad | Tea/Coffee | Roti/Salad, Pickle, Roasted Papad |
| Monday | Vegetable Paratha with curd | Masala Kofta | Plain Rice, Dal, Navaratan Mix Sabji, Dahi Bhalla | Matarpatis | Tomato Soup, Plain Rice, Yellow Dal fry, Chickpeas with Gourd, Chicken pyaza/Chola paneer; Assorted Sandesh |
| Tuesday | Idli, Medu Vada, sambhar chutney | Masala Samosa | Plan rice dal tadka Mix veg sabji, DahiPakoda | Cookies | Vegetable Soup, Plain Rice, Rajma Masala, Egg Curry/Matar Mushroom with paneer, Gulab Jamun |
| Wednesday | BelwaKachoori, Aloo Sabji | Veg cutlet | Curd rice, plain rice, dal makhani, palakpanner, sambhar, Bundi raita | Aloo Bonda | Sweet Butter Corn Soup, Plain rice, ToordalTadka, Tandoori Chicken/Paneer Tikka with Butter Masala Bravy Lancha |
| Thursday | AjwainPoori with kala channa,daliya | Bakery Biscuit | Besil rice, plain rice, Panchtantra dal, Dry aloo matar, Malai Kofta | Masala Mooori | Man Chow Soup, Plain Rice, Dal fry, Chilly Chicken/Paneer kofta curry, GobhiMatar, Kheer Kadam |
| Friday | Uttapam sambhar chutney | Matar Masala Puff | Lemor rice, plain rice, pindichola Aloo gajarMatar, Vegetable sambhar, Dahivada | Veg Pakora | Tomato Soup, plain rice, Yellow Dal, PalakTomata, fish curry/PancerDopayaza, aloo capsicum, Moong Dal Halwa |
| Saturday | Idli, meduvada, sambhar chutney | Bakery Biscuit | Plan rice dal tadka Mix veg sabji, DahiPakoda | Bhelpuri | Hot and sour soup, Plain rice, Egg curry/Veg Kofta, GulabJamm |
| Sunday | Plain Paratha with vegetable sabji | Khaman dhokla | Plain rice, Green Moong Tadka, Matar Paneer, Vegetable raita | Veg Pakora | Sweet corn soup, pain rice, sabji, Dal, Aloo Bhaja, Mutton Curry/Tawa veg, chutney, Rasagolla |

NOTE:-

1. All the food items are menu should be branded/ standard quality.
2. Early morning & late evening ea for Hostellers is also included in above menu.
3. The Quantity of the food Items will be unlimited for each person and sharing of food will not be allowed.
4. The menu may be changed by the Canteen/Mess Committee and will inform in advance to the Contractor/Canteen Manager and the Contractor Canteen Manager is bound to comply the menu. The changed menu will be in similar category as shown above.
5. Tea for participants to be provided at any time in case of demand.

21. In case of the breach of the terms of the agreement, Bank Guarantee Performance Security of the contractor is liable to be forfeited.
22. Without prejudice to right under any other clause of the contract, the CSTARI may in the event of any breach of the conditions on the part of the contractor cancel the contract and charge the contractor with any loss arising from such cancellation.
23. All legal disputes shall be subject to jurisdiction of Kolkata Court /High Court of West Bengal.
24. On termination of the contract, the Contractor shall return to CSTARI's items along with the canteen Furniture / Fixtures / Equipment etc. provided by CSTARI to Contractor.
25. The payment in respect of official meetings/ conference/ hospitality bills of the Institute submitted in duplicate by the Contractor shall be released on receipt basis. Any supply of food items without proper written authorization/Orders by the designated authority of CSTARI will not be paid for.
26. The CSTARI authorities would constitute a Canteen/Mess Committee consisting of Officer, faculty, staff and students. The Canteen Tenderer will have to follow instructions of the Committee related to Menu, meal frequency, food quality, cleanliness, health-hygiene service & Canteen timings to suit student's community requirements.
27. The Tenderer will maintain daily served menu list in proper register and may be certified daily by canteen/Mess committee member authorized for the purpose.
28. CSTARI shall not provide any consumable or non-consumable items including raw materials for the purpose of Canteen. The Contractor shall maintain the equipment's provided by the CSTARI in good working condition during the contract period and would be responsible for damages caused. He will carry out the repairs without any delay to avoid interruption in services and cost of repairs shall be born fully by the contractor. On termination of agreement, Tenderer will hand over all such equipment/ articles in good working condition back to CSTARI.
29. Tenderer shall not sell any cigarette, bidi, Tobacco, pan, alcohol, Non-Veg Item etc. in the canteen and in the CSTARI premises, if anyone is found indulging in these activities, the person shall be asked to leave the campus immediately and the Tenderer shall be liable to lose the contract for breach of this condition.
30. The Tenderer shall ensure that either he himself or one of his responsible supervisors remains present during breakfast/lunch/dinner services to the students.
31. The Tenderer shall bring their own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, etc., in sufficient quantity as needed to maintain the canteen/mess services, in addition to what is provided by CSTARI.
32. The Tenderer shall undertake that any act of omission or commission including theft, by his staff shall be his sole responsibility and further that he would compensate the Institute immediately, any loss or damage or theft occurring on account of his staff individually or collectively.
33. The Tenderer shall not keep the canteen closed without prior permission from the CSTARI authority Any such incident shall be treated as breach of contract and suitable action including penalty shall be taken for the same by CSTARI, as it may deem fit.
34. A consolidated charge of Rs. 2,000/- (in respect of electricity charge, water charge etc.) to be paid by 07th of every month to CSTARI by the service provider.


Ashoke Rarhi
DDT/Admn. Officer
(for Director)