APPLICATION FORMAT

CENTRAL STAFF TRAINING AND RESEARCH INSTITUTE, KOLKATA

EN - BLOCK, SECTOR - V, SALT LAKE CITY, KOLKATA - 700 091

APPLICATION FOR PARTICIPATION IN STAFF TRAINING COURSE

All (*) marked fields are mandatory

Name of the Course*: ....

Date of Commencement: ....

1. Name of the Candidate*: ....

(IN BLOCK LETTER)

2. Designation: ....

3. Postal Address*: ....

4. Email ID: ....

5. Deputing Authority: ....

(Indicate correct postal address including PIN Code & Telephone No., E-Mail address if any)

6. Candidate's present pay and scale of pay: ....

7. Date of Birth: ....

8. Qualification:

(a) Academic	(b) Technical	(c) Professional

9. Experience (in years):

(a) In Industries	(b) Training Field

10. Foreign visit (if any), place and purpose of visit..

11. Whether belongs to SC/ST/OBC : Yes/No

(for statistical records)

12. Sources of information about the course

(i) Through known person; (ii) From which news paper (…………..)

(iii) Website; (iv) Institute Training Calendar

SIGNATURE OF THE SPONSORING   SIGNATURE OF THE CANDIDATE

AUTHORITY WITH OFFICE SEAL